

Eva Caten Remington Education Center  
323 Washington Street  
Ogdensburg New York 13669  
(315) 393-2425

## Contract for Hosting Your Child's Birthday Event at Kid's Place

**Parents Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** (        ) \_\_\_\_\_ - \_\_\_\_\_

### Regulations

- 1 adult for every 3 children (1-5 years of age)
- 1 adult for every 5 children (6-12 years of age)
- There is a maximum of 40 guests allowed based on fire codes
- Although we provide one staff member, you must invite your own adults to supervise your event

### Parties consist of a two or three hour rental on a Saturday or Sunday

- A two hour rental would be from 11am to 1pm or from 4pm to 6pm
- A three hour rental would be from 10am to 1pm or from 4pm to 7pm
- Depending on pre-scheduled events, these days and times may vary

**Approximate Number of Guests:** Adults \_\_\_\_\_ Children \_\_\_\_\_

**Age Group of Children Attending:** \_\_\_\_\_ - \_\_\_\_\_

**Date and Time of Event:** \_\_\_\_/\_\_\_\_/\_\_\_\_ from \_\_\_\_ to \_\_\_\_

- Please call (315) 393-2425 at least two weeks prior to the date of your function to ensure availability of the venue
- To reserve, submit your payment of \$70.00 for your two hour rental or \$90.00 for your three hour rental and this form to 311 Washington Street, Ogdensburg NY 13669

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*By becoming a member of the Frederic Remington Art Museum, you and your family are entitled to annual benefits such as the reduced price for hosting your child's party at Kid's Place. The reduced rate is \$60.00 for a two hour party and \$80.00 for a three hour party.

\*\*Other benefits include discounts on educational workshops, a 10% discount on museum shop purchases, free unlimited access to the museum, invitations to exhibit openings and other special events, subscription to our Remington Related newsletter, and free admission to a growing number of Empire State Reciprocal membership museums.

\*\*\*To secure your membership today, visit [www.fredericremington.org](http://www.fredericremington.org) or call (315) 393-2425!